

EASTON ARTS ACADEMY ELEMENTARY  
CHARTER SCHOOL  
30 N. 4<sup>TH</sup> ST.  
EASTON, PA 18042

**FINANCE COMMITTEE MEETING**

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
SEPTEMBER 15, 2021  
06:30 PM

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Easton Arts Academy Elementary Charter School Finance committee is hereby called to Order. The time is a.m. My name is Laura Felix which serves as the Board Treasurer, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in The Express Times and/or The Morning Call. This public notice included instructions for how the public could participate in tonight's meeting.

At this time, I will ask for roll call.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Laura Felix, Treasurer ["LF"] Kimberlee Muzac, Secretary ["KM"]  <b>Board Members Absent:</b>	Dr. Chadwick Antonio, CEO  Mohamed Hagag, Dir. of Operations  Ryan Schumm, Charter Choices

**B. DISCLOSURE: EXECUTIVE SESSION**

*I would like to state, for purposes of the Minutes of this meeting that the Finance Committee did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION

—

SECOND

—

VOTE:

PASS

FAIL

**R210915.01 Approval of the September 15, 2021, Agenda**

RESOLVED, that the Finance committee of Easton Arts Academy Elementary Charter School hereby approves the September 15, 2021, Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**SECTION II: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION

**R210915.02 Approval of the Monthly Financial Statement**

—  
SECOND

RESOLVED, the committee is recommending the approval of the Monthly financial statement to be present in front of the Board of Trustees.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

**R210915.03 Approval of Real State Taxes Payment**

—  
SECOND

RESOLVED, the committee is recommending the approval of the Real Estate Taxes payment to be present in front of the Board of Trustees.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
	\$97,875.84

MOTION

**R210915.04 Letter of engagement for Annual Audit**

—  
SECOND

RESOLVED, the committee is recommending the approval of the Letter of Engagement for Annual Audit to be present in front of the Board of Trustees.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

**R210915.05 Approval of advance payment on Startup loan**

—  
SECOND

RESOLVED, the committee is recommending the approval of the advance payment on the school start up loan to be present in front of the Board of Trustees.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**A. DISCUSSION AND ANNOUNCEMENTS**

NEXT SCHEDULED BOARD MEETING: OCTOBER 20, 2021 AT 6:30 PM

**ADJOURNMENT @ \_\_\_\_\_ PM**

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

PASS

FAIL